

**GREENWICH PUBLIC SCHOOLS**  
Greenwich, Connecticut

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**Policy E-020 – FINANCIAL MANAGEMENT**

**Procedure E-020.12 – Budget Preparation**

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Goals and Priorities

The Superintendent will establish goals and priorities as the basis for budget decisions. He/she will not fail to consider the Strategic Directions of the District, as well as other District goals and/or priorities.

Staff Involvement

Principals at all schools will apprise staff of the process and timeline of developing the schools' overall budget proposal, and will include them in discussions about substantive matters related to building the proposal.

Public Involvement in Budget Preparation

Members of the public shall be involved in budget preparations through public hearings and such other forms of participation as the Board of Education and the Superintendent may deem effective. In order to ensure public participation in long-range budget planning, members of the public shall serve on all School Improvement Teams.

LEGAL REFERENCE:

Connecticut General Statutes  
10-222 Appropriations and budget

Procedure Revised - December 2006